

# MPF Letters and Statements



**Web Portal  
User Guide**



# Preface

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This user guide provides step-by-step instructions on how a scheme member can view and download MPF letters and statements on the **eMPF Web Portal**. All screenshots are for illustration purposes only. The actual design of the portal interface may be different.

For any enquiries regarding the **eMPF Platform**, please contact us through the following channels:

<b>eMPF Customer Service Hotline</b>	183 2622
<b>Email</b>	enquiry@support.empf.org.hk
<b>eMPF Service Centre</b>	<b>Hong Kong Island</b> Unit 601B, 6/F, Dah Sing Financial Centre, No. 248 Queen's Road East, Wanchai, Hong Kong
	<b>Kowloon</b> Suites 1205-6, 12/F, Chinachem Golden Plaza, No. 77 Mody Road, Tsim Sha Tsui East, Kowloon
	<b>New Territories</b> Suite 1802A, 18/F, Tower 2, Nina Tower, No. 8 Yeung Uk Road, Tsuen Wan, New Territories
	<b>Opening Hours</b> Monday to Friday : 9:00 a.m. to 6:00 p.m. Saturday : 9:00 a.m. to 1:00 p.m. Closed on Sunday and Public Holiday

Version: 1.00

Date : 25 Jul, 2025

# MPF Letters or Statements

If you would like to view and download your MPF letters and statements, please follow the steps below.

- 1 Log in to the eMPF Web Portal.

Register | Activate

## Log in to eMPF

Member Employer

Continue with iAM Smart

or

Login ID Type

Username  eMPF ID

chantaiman123 [Forgot Username?](#)

..... [Forgot Password?](#)

Remember Me

Login

- 2 Click **"My Account"** on the menu bar and select **"My Letter and Statement"**.

eMPF 積金易

Home MPF Account Enrolment Manage MPF Contributions **My Account**

Welcome, \*\*\*\*MAN

eMPF ID: \*\*0000865\*\*

You have 4 outstanding task(s) for follow up:

You have an outstanding bill pending for payment  
Please settle the contributions as soon as possible to avoid any delay.

My Record

**My Letter and Statement**

Profile Management

More Services

eMPF Account Setting

## My Portfolio

View MPF Letters or Statements

3 The list of available letter(s) and statement(s) will be displayed. Please click on a letter or statement to view the details. You may also apply the filter function using the following criteria and then click **Search**.

- a Filter by "Scheme"
- b Filter by "Type"
- c Filter by "Issue Period"

The screenshot shows the 'My Letter and Statement' page on the MPF portal. At the top, there is a navigation bar with the MPF logo and menu items: Home, MPF Account Enrolment, Manage MPF, Contributions, and My Account. On the right, there are utility icons for search, notifications, and a 'Log out' button.

The main content area is titled 'My Letter and Statement'. It features a filter section with three dropdown menus: 'Scheme: All Scheme(s)', 'Type: All Type(s)', and 'Issue Period: 01/07/2024 to 31/07/2024'. A 'Download' button is located to the right of the Scheme filter. A 'Search' button is highlighted with a red box. Below the filters is a table with the following columns: Issue Date (DD/MM/YYYY), Letter / Statement Reference No., Scheme Name, Member Account No., Type, and Document Name.

Issue Date (DD/MM/YYYY)	Letter / Statement Reference No.	Scheme Name	Member Account No.	Type	Document Name
31/07/2024	ABC0000000000000001	MPF Scheme A	56450598	Fund Switching / Investment Mandate	Notification
28/07/2024	ABC0000000000000002	MPF Scheme B	56457684	Contribution	Notification
23/07/2024	ABC0000000000000003	MPF Scheme C	56461439	Contribution	Follow up letter
19/07/2024	ABC0000000000000004	MPF Scheme D	56450598	Fund Switching / Investment Mandate	Notification
16/07/2024	ABC0000000000000005	MPF Scheme E	56462073	Contribution	Notification
12/07/2024	ABC0000000000000006	MPF Scheme F	56462073	Contribution	Notification
09/07/2024	ABC0000000000000007	MPF Scheme G	56460446	Annual Benefits Statement	Statement
06/07/2024	ABC0000000000000008	MPF Scheme H	56454629	Annual Benefits Statement	Statement
03/07/2024	ABC0000000000000009	MPF Scheme I	56465373	Annual Benefits Statement	Statement
01/07/2024	ABC0000000000000010	MPF Scheme J	56465373	Annual Benefits Statement	Statement

At the bottom of the page, there is a pagination bar showing 'Total 116 Results', a page size selector set to '10/Page', and a page number selector with '1' highlighted. There are also navigation arrows and a 'Go to' field.

Download MPF Letters or Statements

4 Click **Download** and a checkbox next to each record will be displayed for selection.

MPF 積金易 Home MPF Account Enrolment Manage MPF Contributions My Account

My Letter and Statement

Scheme: All Scheme(s) Download

Type: All Type(s) Issue Period: 01/07/2024 to 31/07/2024 Search

Issue Date (DD/MM/YYYY)	Letter / Statement Reference No.	Scheme Name	Member Account No.	Type	Document Name
31/07/2024	ABC00000000000000000001	MPF Scheme A	56450598	Fund Switching / Investment Mandate	Notification
28/07/2024	ABC00000000000000000002	MPF Scheme B	56457684	Contribution	Notification
23/07/2024	ABC00000000000000000003	MPF Scheme C	56461439	Contribution	Follow up letter
19/07/2024	ABC00000000000000000004	MPF Scheme D	56450598	Fund Switching / Investment Mandate	Notification
16/07/2024	ABC00000000000000000005	MPF Scheme E	56462073	Contribution	Notification
12/07/2024	ABC00000000000000000006	MPF Scheme F	56462073	Contribution	Notification
09/07/2024	ABC00000000000000000007	MPF Scheme G	56460446	Annual Benefits Statement	Statement
06/07/2024	ABC00000000000000000008	MPF Scheme H	56454629	Annual Benefits Statement	Statement
03/07/2024	ABC00000000000000000009	MPF Scheme I	56465373	Annual Benefits Statement	Statement
01/07/2024	ABC00000000000000000010	MPF Scheme J	56465373	Annual Benefits Statement	Statement

Total 116 Results 10/Page 1 2 3 4 5 ... 12 Go to

MPF 積金易 Home MPF Account Enrolment Manage MPF Contributions My Account

My Letter and Statement

Scheme: All Scheme(s)

Type: All Type(s) Issue Period: 01/07/2024 to 31/07/2024 Reset Search

<input type="checkbox"/>	Issue Date (DD/MM/YYYY)	Letter / Statement Reference No.	Scheme Name	Member Account No.	Type	Document Name
<input type="checkbox"/>	31/07/2024	ABC00000000000000000001	MPF Scheme A	56450598	Fund Switching / Investment Mandate	Notification
<input type="checkbox"/>	28/07/2024	ABC00000000000000000002	MPF Scheme B	56457684	Contribution	Notification
<input type="checkbox"/>	23/07/2024	ABC00000000000000000003	MPF Scheme C	56461439	Contribution	Follow up letter
<input type="checkbox"/>	19/07/2024	ABC00000000000000000004	MPF Scheme D	56450598	Fund Switching / Investment Mandate	Notification
<input type="checkbox"/>	16/07/2024	ABC00000000000000000005	MPF Scheme E	56462073	Contribution	Notification
<input type="checkbox"/>	12/07/2024	ABC00000000000000000006	MPF Scheme F	56462073	Contribution	Notification
<input type="checkbox"/>	09/07/2024	ABC00000000000000000007	MPF Scheme G	56460446	Annual Benefits Statement	Statement
<input type="checkbox"/>	06/07/2024	ABC00000000000000000008	MPF Scheme H	56454629	Annual Benefits Statement	Statement
<input type="checkbox"/>	03/07/2024	ABC00000000000000000009	MPF Scheme I	56465373	Annual Benefits Statement	Statement
<input type="checkbox"/>	01/07/2024	ABC00000000000000000010	MPF Scheme J	56465373	Annual Benefits Statement	Statement

0 of 116 Record(s) Selected 10/Page 1 2 3 4 5 ... 12 Go to

Cancel Download

5 Select the letter(s) or statement(s) and click **Download**.

The screenshot displays the 'My Letter and Statement' interface. At the top, there is a navigation bar with the MPF logo and menu items: Home, MPF Account Enrolment, Manage MPF, Contributions, and My Account. On the right, there are utility icons for search, notifications, and a 'Log out' button. Below the navigation, the page title 'My Letter and Statement' is shown, followed by a filter for 'Scheme: All Scheme(s)'. There are search filters for 'Type: All Types(s)' and 'Issue Period: 01/07/2024 to 31/07/2024', along with 'Reset' and 'Search' buttons. The main content is a table with the following data:

<input type="checkbox"/>	Issue Date (DD/MM/YYYY)	Letter / Statement Reference No.	Scheme Name	Member Account No.	Type	Document Name
<input type="checkbox"/>	31/07/2024	ABC0000000000000001	MPF Scheme A	56450598	Fund Switching / Investment Mandate	Notification
<input checked="" type="checkbox"/>	28/07/2024	ABC0000000000000002	MPF Scheme B	56457684	Contribution	Notification
<input type="checkbox"/>	23/07/2024	ABC0000000000000003	MPF Scheme C	56461439	Contribution	Follow up letter
<input type="checkbox"/>	19/07/2024	ABC0000000000000004	MPF Scheme D	56450598	Fund Switching / Investment Mandate	Notification
<input type="checkbox"/>	16/07/2024	ABC0000000000000005	MPF Scheme E	56462073	Contribution	Notification
<input type="checkbox"/>	12/07/2024	ABC0000000000000006	MPF Scheme F	56462073	Contribution	Notification
<input type="checkbox"/>	09/07/2024	ABC0000000000000007	MPF Scheme G	56460446	Annual Benefits Statement	Statement
<input type="checkbox"/>	06/07/2024	ABC0000000000000008	MPF Scheme H	56454629	Annual Benefits Statement	Statement
<input type="checkbox"/>	03/07/2024	ABC0000000000000009	MPF Scheme I	56465373	Annual Benefits Statement	Statement
<input type="checkbox"/>	01/07/2024	ABC0000000000000010	MPF Scheme J	56465373	Annual Benefits Statement	Statement

At the bottom of the table, it indicates '1 of 116 Record(s) Selected'. Below the table is a pagination control showing '10/Page' and a list of page numbers (1, 2, 3, 4, 5, ..., 12). At the very bottom, there are two buttons: 'Cancel' and 'Download', with the 'Download' button highlighted by a red rectangular box.

- End -